

Clarendon CISD

VACANCY ANNOUNCEMENT

Position Title: Custodian

Position Summary:

- Follow routine cleaning and maintenance procedures to maintain a high standard of safety, cleanliness, and efficiency of building operations and grounds.

Qualifications:

Education/Certification

- None

Special Knowledge/Skills

- Ability to read and understand cleaning, maintenance, and safety procedures instructions.
- Knowledge of minor repair techniques, building, and grounds maintenance.
- Ability to operate cleaning equipment and lift heavy equipment.
- Ability to properly handle cleaning supplies.

Experience

- None

Duties and Responsibilities (examples):

- Maintain a cleaning schedule that will include cleaning floors, wipe boards, wastebaskets, windows, furniture, equipment, and restrooms.
- Keep school buildings and grounds neat and clean, including sidewalks, driveways, parking lots, and play areas.
- Assist in maintaining an inventory of cleaning supplies and equipment and request additional supplies as needed.

Salary:

- As per the local salary schedule (hourly rate)

Length of Work Year:

- 12 months

Application Procedures:

- Complete and submit an application to the administration office. The application can be printed from www.clarendonisd.net under Employment Opportunities or by clicking on the below link:

<https://www.clarendonisd.net/vimages/shared/vnews/stories/5f4d1cdc46ae4/Support%20Staff%20Application%202.pdf>

Application Deadline:

- Until Filled

***This position will require fingerprinting and the clearance of a nationwide criminal history check.**

Clarendon CISD is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, or national origin.

(Title IX Coordinator: Jenae Ashbrook, 420 S. Allen, Clarendon, Texas 79226, 806-310-7220)